



Hambledon Youth Hut
West Street
Hambledon
PO7 4RW
02392 632242
www.hambledonpreschool.co.uk

10.10 Emergency Closure / Critical Incident

Policy statement

This setting believes that the health and safety of children is of paramount importance. We make our setting a safe and healthy place for children, parents, staff and volunteers. In the event of an emergency closure (e.g. severe weather, flooding, terrorist attack, electric & hygiene risk) being necessary we notify parents/carers, staff and volunteers as soon as possible, using various communicated procedures.

Procedures

- In the event of an emergency closure being necessary, parents/carers, staff and volunteers are asked to access http://www.hants.gov.uk/school_closures. This County Council website will list all schools that have had to close and will give brief details of the reasons.
- Local radio stations (Wave 105, BBC Radio Solent, Heart South, The Breeze and The Coast) will also broadcast the list of school closures.
- The Manager or Deputy of the Pre-School will e-mail the parents/carers and notify them of the closure as early as possible.
- The Manager will place a notice on Blossom

Hambledon Pre-School

Safeguarding and Welfare Requirement: Information and Records

- If possible, the Manager or Deputy will contact the parents/carers via phone and notify them of the closure.
- If possible, the Manager or Deputy will leave a recorded phone message on the Pre-School answer phone. This will only be possible when the Pre-School building can be access safely or there is a remote message recording facility available.